

**AGENDA**

January 16, 2023 • 7:00 p.m.  
Wattsburg Area Elementary Center

**I. Call to Order – Mr. Jeremy Bloeser, Board President**

- A. Pledge
- B. Roll Call:
  - Mrs. Britni Burlingham
  - Mrs. Amanda Farrell
  - Mrs. Lea Hetherington
  - Mrs. Nicole Lee
  - Mr. Shawn Matson
  - Mr. Stephen Morvay
  - Mrs. Tara Pound
  - Dr. Andy Pushchak
  - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the December 5, 2022 Board Organization and Regular Board Meeting and the January 9, 2023 work session.

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

**IV. Superintendent's Report – Dr. Ken Berlin**

**V. Business Administrator's Report – Mrs. Vicki Bendig**

- A. Treasurer's Reports
  - [General Fund](#): \$13,485,752.77
  - YTD Budget to Actual Report:
    - [Capital Projects](#): \$488,494.28
    - [Cafeteria](#): \$612,965.77
    - Cafeteria Profit/Loss: [December](#): (\$7,007.92) [January](#) \$1,733.57
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$645,662.43
  - [Exhibit A2](#) Checks Already Written: \$15,771.37
  - [Exhibit A3](#) General Fund Bills: \$667,297.29
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$45,789.49
  - [Exhibit B3](#) Cafeteria Bills: \$36,467.48
  - [Exhibit C1](#) Capital Project Fund Bills Already Written: \$16,799.00
  - [Exhibit C3](#) Capital Project Fund Bills: \$15,503.00
  - [Exhibit D](#) SHS Activity Fund Report: \$85,901.78
  - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
  - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
  - \$9,642 from Unassigned Fund Balance to the Committed Fund for the sewer plant electrical upgrades.
  - \$280,058 from the Committed Fund to Capital Projects for high school auditorium lighting and sound upgrades.
  - \$15,500 from the Committed Fund to Capital Projects for balance of clocks/intercom.
  - \$44,510 from the Committed Fund to Unassigned Fund balance for the purchase and installation of the baseball and softball scoreboards.
  - \$44,674 from the Committed Fund to Unassigned Fund balance for the purchase of the district truck with plow.

F – 2 (A) Preliminary General Fund Budget for the 2023-2024 School Year

- **Motion:** To approve the Accelerated Budget Opt-Out Resolution certifying that the tax rate will remain within the inflation index and no need to comply with the Act 1 Accelerated Budget Procedures for the 2023-2024 General Fund Budget as outlined in [Exhibit F](#).

F – 3 (A) IRS Mileage Rate

- **Motion:** To approve the IRS Mileage Rate of 65.5¢/mile for business travel effective January 1, 2023 as outlined in [Exhibit G](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (I) Sewer Plant Electrical Upgrade

- To approve the electrical upgrades for the sewer plant as outlined in [Exhibit H](#).

B- 2 (I) Security Windows

- To approve security window upgrades for main office entrances in WAEC, WAMS, and DAO funds from unassigned fund balance.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve the additions of Joseph Achille and Jessica Perrin to the ESS Substitute List.

P – 2 (A) Resignations

- **Motion:** To accept the following resignations:
  - Andrew Callahan, WAMS Educational Support Aide effective December 8, 2022.

P – 3 (A) Appointments

- **Motion:** To approve the following appointments:
  - Kristin Edwards, Grade 6 Mathematics Teacher at Bachelors, Step 3, effective January 17, 2023.<sup>1</sup>

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<sup>1</sup>Pro-rated for the 2022-2023 school year

P – 4 (A) WASD – WEA Memorandum of Agreement

- **Motion:** To approve the MOA between Wattsburg Area School District and the Wattsburg Education Association as outlined in [Exhibit I](#).

P – 5 (A) Tuition Reimbursement

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit J](#).

P – 6 (A) Leave Requests

- **Motion:** To approve the following leave requests:
  - Leave of Absence utilizing Family Medical Leave of Absence and paid time off for Julie McGaughey effective November 22, 2022.
  - Sabbatical Leave of Absence for Hillary Barboni effective January 20, 2023.

P – 7 (A) Conference Requests:

- **Motion:** To approve the following conference requests:
  - Krista Wehan to attend the 2023 PDE Conference: Making a Difference March 1-3, 2023 In Hershey PA at an estimated cost of \$967.37. Funds from Professional Development.
  - Susan Peebles to attend the 2023 PDE Conference: Making a Difference March 1-3, 2023 In Hershey PA at an estimated cost of \$626.90. Funds from Professional Development.
  - Rebecca Kelley to attend the 2023 PDE Data Summit, March 26-29, 2023 in Hershey PA at an estimated cost of \$1,378.29. Funds from Professional Development.
  - Alyssa Forte, Kyle Forte, and Kevin Linza to attend REAL Essentials Foundations Certification Health Curriculum Training February 1 – 2, 2023 at Blasco Memorial Library at an estimated cost of \$1,569. Funds from Professional Development and Substitute accounts.
  - Eric Schultz to attend the PSBO Annual Conference March 14-17, 2023 in Pocono Manor, PA at an estimated cost of \$745.72. Funds from Maintenance Conference and Travel.
  - Michael Rimdzius and Chris Paris to attend Science Immersion Experience on February 2, 2023 at NW Tri-County IU5 at an estimated cost of \$157.08. Funds from substitute account.
  - Pam Burdick, Stephanie Boyd, Theresa Bricker, Erica Fox, Becca Kelley, Steve O'Donnell Chris Paris and Erica Young to attend the ISTE Conference on June 25-28, 2023 in Philadelphia, PA at a cost not to exceed \$12,000. Funds from Title IV.
  - Matthew Harman and Josh Thayer to attend ISTE Conference on June 25-28, 2023 in Philadelphia, PA at an estimated cost of \$4,222.28. Funds from Non-Instructional, Non-Certificated Professional Development.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policies Second Reading

- **Motion:** To approve the second reading of Policy 214 Grade Point Average and Course Weighting as outlined in [Exhibit K](#).

PL – 2 (A) Policies First Reading

- **Motion:** To approve the first reading of policy 124 Alternative Instruction Methods as outlined in [Exhibit L](#).

XI. **Curriculum – Dr. Andy Pushchak**

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit M](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Danielle Baker, Sara Barnett, Kevin Braner, Kimberly Braner, Andrea Moreno, Britany Robinson, Marcia Roth, Steven Roth, Courtney Shumac and Rachael Smith as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Appointment

- **Motion:** To approve Elizabeth Diehl as National Honor Society Advisor August 30, 2022 through January 19, 2023 at Step 2+ and Samantha Wilkinson as National Honor Society Advisor effective January 20, 2023 at Step 1.

XV. **Miscellaneous**

M – 1 (A) Agreement for Services

- **Motion:** To approve the Agreement for Services for Rachel's Challenge as outlined in [Exhibit N](#).

M – 2 (A) Surplus Item

- **Motion:** To approve the Brazer as surplus.

XVI. **Erie County Technical School – Mr. Steve Morvay**

ECTS – 1 ECTS Transition Center Van

- **Motion:** To approve the district's contribution of \$5,868.33 towards the purchase of a Transition Center van from Humes Corry Ford costing a total of \$52,815 divided evenly among the nine member districts.

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**